

OPERATIONS COUNCIL MINUTES
Tuesday, April 17, 2018
Children's Chapel, 7:00 P.M.

Attending: Susan Bartlett, Judy Curby, Laurel Farnsworth, Andrea Kelley (left at 7:05), Jeannie Chaisson, Ted Hess-Mahan, Erin Splaine, Linda Ross (asst clerk), Barbara Bates (observer)

Called to order 7:00 p.m.

Invocation/Chalice Lighting/Reading – Jeannie

Covenant

As we, the members of this Council and staff, gather to serve this congregation in leadership, we commit to ourselves and to each other: to be present and prepared for the work of this meeting; to listen well and contribute respectfully; to balance both our short and long-term visions with fiscal responsibility; to support the decisions of the Council; to uphold the democratic process; and to lead with goodwill and faith in the work we can accomplish together.

PPC FY 19 budget request - Karen Davis

- Representing PPC – making recommendations re staff salaries and budget.
- Passed out handout on salary planning
- Reviewed general guidelines about salary levels and raises
- Reviewed 2 different spreadsheets of individual salaries and projected raises
- It was agreed that version 2 of proposed salaries would be sent on to the Finance Committee

Approvals:

- Minutes –March
 - Laurel moved approval, Jeannie seconded, unanimous approval
- Making the Over 60s group a committee. Laurel moved, Jeannie seconded that the Over 60s group be made a committee; unanimous approval. The Over 60s are now eligible to make a request for the annual budget.

Staff Update - Erin

- She made it to all of the pledge parties; thought attendance seemed lighter than previous years. There will be a post-mortem on pledge drive, and will discuss whether it is time to change things up for next year.
- Search committee for DLRE; Chair, Susan Bartlett; Lisa Carbone; Andrew Morse; Christine Lookner ; Stephanie Kendall; Bruce Burba. 1st meeting will be May 3. Job description has been completed and has been sent to Karen Davis; deadline for applications is May 18
- Rowan will be full time until June 11, here (not full time) until the end of July
- Beginning spring calendar for next year.
- Mandy Beal's ordination is April 22 at 4 p.m. everyone is encouraged to attend

Laurel – brought up idea of having a jewelry show as a fund-raising event. Permission given to explore idea further.

Financial

- **Review year-to-date spending** – B & G over budget, not doing any more discretionary spending.
- **UUA dues** – Erin and Laurel will have conversation with UUA person at the GA re their new formula.

Update: Committee issues/reports

- **MMI** – fundraising; Barbara Bates. Email had been sent around prior to meeting with questions:
 - What if a fundraiser was held at someone's house for MMI?
 - Could not say that it was FUUSN event unless authorized
 - Could such an event be advertised on FUUSN business list? Would need approval first.
- Discussed calendar of scheduled fund-raising events

There was further discussion about the budget and allocations.

- **Celebration/inauguration of new handicapped ramp** – discussion of options; decided to hold on Water Sunday in September.
- **Banners** - There was a discussion of options for a new “Black Lives Matter” sign. Some people would like a permanent sign; there was concern about having to go through city regulations. Final decision was to use the Wayside Pulpit for the sign. Sam Foster (currently in charge) will be notified.
- **Newsletter columns** – due April 24, on DLRE
- **Safe congregation** – Jeannie – continuing to gather information
- **Liability waiver** – Ted – nothing new

Thank yous –Bobbi Sproat for ordination

Meeting adjourned at 9:00 p.m.

*Current budget schedule:

May 15 for Ops review, including BOT members

May 24: Ops budget presentation to BOT

June 3: Annual meeting